

# COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Kinetic Academy 721 Utica Avenue Huntington Beach, CA <a href="http://www.kineticacademy.org">www.kineticacademy.org</a>	Bre Lionetti Principal/Executive Director	<a href="mailto:brelionetti@kineticacademy.org">brelionetti@kineticacademy.org</a> (714) 465-4565	June 15, 2020

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Upon receipt of information regarding the potential shut-down of the physical campus for regular instruction on March 13, 2020, the leadership team convened and established the following priorities:

- (1) Ensure the health and safety of students, staff, and the Kinetic community
- (2) Continue the progression of learning for all students
- (3) Maintain the financial stability of Kinetic Academy

As we prepared to transition from traditional classroom instruction/learning to home-based distance learning, our immediate concerns were:

- Devices ready for deployment to students, teachers and support staff
- Providing ample instructional materials and resources (consumables) to be sent home with students
- Full implementation of the existing online platforms already in place, but ramping up of the range of capabilities these platforms provided
- Maintain focus on mathematics and English/Language Arts
- Continue to provide elective course selections to all students (art, Spanish and physical education)

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

To support the student groups designated under LCFF, we employ “access tracking” to monitor which students have accessed the pre-recorded lessons in Google Classroom, and assignment completion using EdPuzzle. Upon release of the stay-at-home order, we issued laptops to each student, ensured Wi-Fi access through the deployment of portable hotspots and internet service providers, and provide free IT support by our in-house IT Coordinator.

Kinetic currently has 5 English Learners enrolled. To provide continuity of instruction for these students, the core academic teachers conduct additional small-group instructional meetings with our English Learners, as well as one-on-one meetings up to twice a week with students who are in need of additional support towards their mastery of English.

Building upon the model of support above, Kinetic teachers also monitor the academic progress of its low-income students in much the same way. Since this student population has very distinct instructional needs to close gaps in achievement, Kinetic teachers provide not only provide small group instructional support, but also conduct one-on-one interventions up to three times per week to assist students who may need it.

At this time, Kinetic does not have any foster youth enrolled.

Through the use of online platforms, teachers are continuously monitoring student progress and determining what parent outreach is needed in order to setup additional supports.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Given the uncertainties around the pandemic, the leadership developed short-term and long-term transition plans:

Short Term Transition Planning:

- Live daily class lessons via ZOOM online meeting platform
  - Whole group/Small group/One-on-one
  - Provide office hours for students and parents
  - Maintain consistent instructional schedule
  - Ensure staff availability during the regular instructional day
  - Conduct regular staff meetings via ZOOM to maintain engagement of faculty and staff
  - Support regular teacher collaboration
  - Provide technology support to staff and students
- \*Flexible Teaching and Learning

Long Term Planning:

- Live Class Lessons through every day but Wednesdays
- Whole Group/Small Group/One on One
- Grade Level Departmentalization
- Office Hours for Students/Parents every day but Wednesdays
- Schedules for Students & Teachers to Maintain Consistency
- Staff availability during the typical school day
- Wednesday Staff Meetings
- PBL #3: School Wide Theme
- Grade Level/Grade Band Collaboration
- Technology Support; Staff & Students

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Kinetic Academy is a community charter school operating in the Huntington Beach area. To ensure students and families maintained access to food service, we provided information for families about Orange County Office of Education resources for meals, and provided a list of community resources for mental and physical health services during the closure.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

As discussed previously, our transition to distance learning was fully implemented in a day. We have created structures for communication with our families and students to keep them informed and engaged in the instructional delivery while the Governor's "stay-at-home" order is in effect. Expectations for accessing online instruction and support have been shared with families, and 90% of students have regularly accessed/participated with teachers online as part of the current instructional program. School staff regularly reach out to families to promote regular attendance through the distance learning platform, and we have administered check-in surveys to assess and support families who have experienced hardship due to COVID (i.e. job loss, displacement, housing, etc.)