

**Kinetic Academy**  
**Huntington Beach, CA**

Board of Directors

Minutes of the Board Meeting

December 16, 2020

**I. Call to Order**

The meeting was called to order by Chair Michele Asay via Zoom Conference call at 5:32pm

Members Present: Chair Michele Asay, Vice Chair Jeffrey Ball, Treasurer Christine Shewbridge, Executive Director Bre Lionetti, Member Paul Simonds, Member Bret McCarroll

Absent: None

Others Present: Aaron Guibird, CSMC, Tera Warren, Staff Member and LSC Representative, Katie Soricelli, Parent representing KPO

**Procedural Overview**

Kinetic Academy is a public entity subject to the Brown Act and meetings are conducted accordingly using Robert's Rules of Order. Certain provisions of the Brown Act have been waived under Executive Orders of the State Governor. No action necessary.

**II. Preliminary Actions**

- a. A motion to adopt the December 16, 2020, agenda.

On the motion made by Ms. Lionetti, seconded by Ms. Shewbridge and carried 6-0, it is RESOLVED that the agenda is approved.

- b. A motion to approve the minutes of the Regular Board Meeting on November 18, 2020.

On the motion made by Ms. Shewbridge, seconded by Ms. Lionetti and carried 6-0, it is RESOLVED that the minutes of the Board Meeting on November 18, 2020, are approved as presented.

- c. A motion to approve the minutes of the Special Board Meeting on December 8, 2020.

On the motion made by Ms. Lionetti, seconded by Mr. Simonds and carried 6-0, it is RESOLVED that the minutes of the Board Meeting on December 8, 2020, are approved as presented.

### **III. Oral Communication**

Ms. Asay called upon any attendees who would like to make public comments regarding any item in the Closed Session Agenda or Public Session Agenda. There were no requests for public comment.

### **IV. Action Items**

- a. An action to revise the 2020-21 Calendar.

Ms. Asay and Mrs. Lionetti outlined the proposed changes to the schedule. A discussion ensued regarding the placement of the January 4<sup>th</sup> break day and whether that would be more beneficial to staff if it was not merely an extension of the holiday break. Mr. Ball proposed that the date be moved to March 8<sup>th</sup>.

On the motion made by Mr. Ball, seconded by Mr. Simonds and carried 6-0, it is RESOLVED that the revised 2020-21 Calendar is approved with a change of the January 4, 2021 break day being moved to March 8, 2021.

- b. An action to revise the Mask Policy for Grades TK to Second.

Ms. Lionetti discussed information she had previously shared regarding a survey of staff regarding the need for a mask policy for the younger grades. She noted that the TK students are very good about wearing masks. This is being presented in consideration of staff, student and families health. Ms. Asay noted that the surrounding Districts are requiring all students to wear masks although state guidelines do not require this. Mr. Simonds asked if there was a flash point which cause this concern and Ms. Lionetti responded that there were significant staff concerns coming back from Fall Break. A discussion ensued as to the conflict between the concerns of staff versus the lack of data supporting the change in policy.

On the motion made by Ms. Lionetti, seconded by Mr. Ball and carried 4-1-1 with Mr. Simonds voting no and Mr. McCarroll abstaining - it is RESOLVED that the revised Mask Policy for grades Tk through Second are approved as presented effective January 4, 2021.

### **V. Organizational Reports**

- a. Executive Director Report

Ms. Lionetti shared that our Charter Renewal was approved. Mr. Ball thanked Ms. Asay and Ms. Lionetti for their hard work and dedication on this. Ms. Lionetti shared the number of students in hybrid and virtual by grade. Returning from Fall Break 26 students chose to go virtual and 1 classroom went virtual due to a teacher needing to quarantine. December 11<sup>th</sup> was the end of the first trimester and report cards are going out this week. The specials will now rotate as previously planned. Going into the new Trimester families are given the option to switch between virtual and hybrid. So far there has been limited shifting. Junior

Achievement has been put on hold with a review planned for January on options. A COVID update was provided highlighting that there have been no confirmed positive cases and there have been ten students/staff subject to quarantine based on direct exposure which have been reported.

b. Financials

October financials were presented by Mr. Guibord who apologized that November financials were not yet available. Key points are that the school is currently in surplus primarily as a result of having received COVID revenue and is in a strong cash position. Expenses and cash position are on track based on the current point of the school year. Expenses are broken down into two categories: personnel expenses (anything that runs through payroll) and non-personnel expenses. Mr. Ball asked what other schools are doing to prepare for the anticipated cash flow lag. Mr. Guibord responded that many schools have pursued obtaining a line of credit including the sale of receivables. Kinetic Academy is not expected to need outside funding based on current cash position.

c. Local Site Council

Ms. Warren presented the report for the LSC. She discussed the fund idea which was presented last month which will be explored further. There was a discussion regarding a delay in the schedule coming back from break due to the increased number of students needing to quarantine. Board members expressed concern about establishing a policy which is based on perception and that setting a return date around the basis of a holiday due to potential risk of people gathering as that could apply to multiple holidays.

d. Kinetic Parent Organization

Katie Soricelli gave a KPO report and discussed their reach out to families that may need assistance. Snowflake shop has raised about \$220. Dine outs continue but budgets are being held tight due to minimal fundraising opportunities. Current balance is \$22,182.01 in the KPO fund.

**VI. Closed Session**

Ms. Asay moved the meeting into Closed Session at 7:12pm.

Ms. Lionetti was excused from Closed Session at 7:30pm

**VII. Reconvene Regular Session**

Ms. Asay returned the meeting to public session at 8:10pm.

Ms. Lionetti did not return to the meeting.

Ms. Asay provided a review of items covered in closed session. No formal action was taken by the board during closed session.

**VIII. Action Items from Closed Session**

**a. Teacher and Staff Bonuses**

Ms. Asay presented the schedule of teacher and staff bonuses which were discussed during closed session. These bonuses would be paid with the final payroll of 2020.

Upon a motion made by Mr. Ball, seconded by Ms. Shewbridge and carried 5-0 it is therefore RESOLVED that the Teacher and Staff Bonus Payment as presented is approved.

**IX. New Business**

Ms. Asay polled the Directors asking if they had any additional business to discuss.

No member requested any additional business for discussion.

**X. Adjournment**

An action to adjourn the meeting.

On the motion made by Mr. Simonds, seconded by Mr. McCarroll and carried 5-0, it is RESOLVED that the meeting be adjourned.

The meeting was adjourned at 8:15pm.

Minutes approved on January 20, 2021

Segment Name	Filter Applied
Object	All
Restriction	All
Location	All
Lcp	All

Account Description	July - October			2020-2021		
	Actual	Budget	Variance \$	Variance %	Total Budget	Remaining Budget
<b>LCFF</b>						
Federal Revenue	\$642,153	\$642,153	-	0.0%	\$2,382,300	\$1,740,147
Other State Revenue	\$95,331	\$95,331	-	0.0%	\$144,685	\$49,354
Local Revenue	\$20,306	\$20,306	-	0.0%	\$79,922	\$59,616
Total Revenue	\$794,391	\$794,391	-	0.0%	\$197,701	\$161,100
Certificated Salaries	\$295,135	\$295,135	-	0.0%	\$2,804,608	\$2,010,217
Classified Salaries	\$49,853	\$49,853	-	0.0%	\$1,175,302	\$880,166
Employee Benefits	\$103,115	\$103,115	\$0	0.0%	\$192,254	\$142,401
Total Personnel Expenses	\$448,104	\$448,104	\$0	0.0%	\$385,937	\$282,822
Books and Supplies	\$73,529	\$73,529	\$0	0.0%	\$1,753,493	\$1,305,389
Services & Other Operating Expenses	\$188,445	\$188,445	\$0	0.0%	\$187,000	\$113,471
Capital Outlay					\$620,802	\$432,357
Other Outgo	\$347	\$347	-	0.0%	\$5,204	\$5,204
Total Operational Expenses	\$262,321	\$262,321	\$0	0.0%	\$24,330	\$23,983
Total Expenses	\$710,425	\$710,425	\$0	0.0%	\$837,336	\$575,015
Net Income	\$83,966	\$83,966	\$0	0.0%	\$2,590,829	\$1,880,404
					\$213,779	\$129,813