

Kinetic Academy
Huntington Beach, CA
Board of Directors
Minutes of the Board meeting
September 23, 2021

Call to order

I. Members Present

The meeting was called to order by chair Michele Asay via Zoom Conference call at 6:04 pm.
Members Present: Chair Michele Asay, Vice Chair Jeffrey Ball, Executive Director Bre Lionetti, and Member Bill Brooks
Absent: Bret McCarroll & Paul Simonds
Others present: Sherry Bradfield, Staff member; Heather Koning, Parent

II. Procedural Overview

Kinetic Academy is a public entity subject to the Brown Act and meetings are conducted according to Robert's Rules of Order. Certain provision of the Brown Act has been waived under Executive Orders of the State Governor. No action necessary.

Preliminary Actions

III. Agenda Adoption

An action to approve the agenda for this Regular Meeting on September 23, 2021.

Motion: Jeff Ball/Second: Bill Brooks

F/O/A- 4/0/0

Prior Meeting Minutes: August 19, 2021

An Action to approve the meeting minutes from the August 19, 2021, Regular Meeting it is resolved that the minutes from the regular meeting on August 19, 2021, are approved as presented.

Motion: Bill Brooks/Second: Jeff Ball

F/O/A- 4/0/0

IV. Discussion Items

Mask Exemptions: Ms. Lionetti updated the board on submitted student mask exemption forms (13 received). Adding language, per CDPH and OCDE that a fully licensed MD or DO needs to be signing off on them. Health office will review and validate doctor's license and we will notify the parent when their mask exception forms have been approved. Students will need to wear a face shield per CDPH guidelines in lieu of masks if exemption is approved.

Mr. Brooks asked how many parents do want students to wear masks how many would not want masks being worn.

Ms. Lionetti explained 13 mask exemptions is a low number considering the overall population, we have communicated to parents letting all know we have to comply with the state regulations.

Mr. Ball commented agreed that we must comply with this mask guidelines outlined by state and county.

Mr. Brooks suggested a letter to parents letting them know we must continue to comply with this subject and issue.

Ms. Asay explained she will draft something from the board to address current issues.

Public Comments:

Heather Koning, parent, commented: Thank you so much for all you have done, my only comment is to please continue to conduct the board meeting via zoom.

V. Organizational Reports & Updates

a. Executive Director Report

Ms. Lionetti discussed school opening. Parent Welcome Coffee on both campuses occurred. Specials for TK-5th PE/Art/Specials and Intervention has started. After School Homework Club has also started 2 times a week for 1st – 7th grade students. MAP assessments for K-7th is underway. Weekly WAVES assemblies have also started at both campuses. Emergency drill performed at both campuses for September and calendar is set for monthly drills to include fire, earthquake, and lockdown. Upcoming events in October are Picture Day, Space Night fundraiser, Book Fair, Parent Conferences, and New Teacher observations is scheduled for the last week of Oct.

Ms. Lionetti updated the board regarding seeking a part-time teacher for East campus as well as a TK teacher, substitutes- both daily and long-term, student supervision aides and part-time admin asst.

Upcoming compliance items & HBCSD Unaudited financials submitted to district/county.

Ms. Lionetti discussed Students' absences, special education numbers, and students office referrals. Attendance for events to Meet the Teacher night and Back to School Night were both approximately at 75% attendance.

b. Middle School Report

Ms. Moeller was not in attendance. Ms. Lionetti discussed that the East campus lost a part-time teacher. Ms. Moeller has stepped in to teach the elective Smart Skills and English. Supervision has been limited; a part-time supervisor was hired. Mr. Ball mention the kids and teachers are loving the new campus. Ms. Asay motioned she is very happy; her daughter is loving PE as she is sleeping very well at night

c. Facilities

Ms. Lionetti updated the board on phone systems to integrate with both campuses and are finalizing this system. East campus shares space with preschool and use of field needs to be for after hour events. We are in connection with HBCSD's calendar and will utilize our space accordingly. Ms. Asay's motion is that our goal is to move to one campus with the prop 39 possibly adding 8th grade, next board meeting approve the package to have all come over to East campus.

Ms. Lionetti updated the board about the outdoor field permit application and that is has been submitted to HBCSD for the use of the field during PE as well as recess. The field is currently portioned off accordingly, and a portion of the field is for East campus. We are in discussions how do we go about utilizing the field and space after school events. We have a shared calendar to notify the preschool director for after school events etc.

Prop 39 is due November 1st- Ms. Asay is gathering data to put the document together and have ready for approval at next board meeting.

d. Enrollment

Ms. Lionetti discussed that enrollment is under what we projected. The exit survey was sent out to families that withdrew and 19 responses were due to Covid related issues, mask exemptions as well as, new immunization requirements.

Mr. Brooks mention it is going to take some time to establish a middle school. We will gain enrollment by project-based learning, and should anticipate greater enrollment in 3 to 5 years. Ms. Asay agreed.

e. Financials

Ms. Lionetti spoke of enrollment effecting financials as we budgeted for 365 students but are at 325. Ms. Asay stated the covid effected our enrollment. 2017/2018/2019 Tax refunds have been confirmed with county and have been returned to property owner. Mr. Ball will be in touch with owner to discuss.

f. Local Site Counsel Report

Mrs. Lionetti reporting for LSC chair, Tera Warren. First meeting is set for October 27, 3 members returning looking for more parents joining.

g. KPO Report

Ms. Lionetti reporting for KPO. Discussed that Claire Anderson has taken over the fundraising role. KPO financials were discussed. Penny Wares and Monster Mash is coming up. Two teachers outside our subject elect credentials.

Closed Session

Ms. Asay moved the meeting into closed session at 7:36pm.

Reconvene Regular Session

Ms. Asay returned the meeting to public session at 8:17pm.

Action Items

- i. Approve Local Assignment Policy
Becki Roy- Teaching Art to TK – 5th
Jonathan Serven- Teaching Math to 7th
Motion: Jeff Ball/Second: Bill Brooks
F/O/A- 4/0/0
- ii. Approve change to October Board Meeting Date to October 26th
Motion: Jeff Ball/Second: Bill Brooks
F/O/A- 4/0/0

New Business

- i. Continue to utilize Virtual format for Board meetings due to state/local measures
Motion: Jeff Ball/Second: Bill Brooks
F/O/A- 4/0/0

Adjournment

Action to adjourn the meeting at 8:25

Motion: Bill Brooks/Second: Jeff Ball

F/O/A- 4/0/0

Kinetic Academy

Policy Regarding Assignment of Teachers and Use of Local Assignment Options

Background

Pursuant to Education Code Sections 44256 and 44258.3, as made applicable to charter schools by Education Code Section 47605(l)(1), Kinetic Academy (the “Charter School”) may assign a teacher, with their consent, to a position outside their credential authorization in accordance with the local teaching assignment options described in the California Commission on Teacher Credentialing's Administrator's Assignment Manual. Such assignments shall be annually approved by the Charter School’s Board of Directors. This policy, and the procedures contained herein, describe the protocols under which the Charter School will exercise local assignment options.

Assignment Under Education Code Section 44256

Assignment based on completion of sufficient coursework in the subject to be taught.

Education Code Sections 47605(l)(1) and 44256(b) together provide that the Charter School’s Board of Directors, by resolution, may authorize the holder of a Multiple Subject Teaching Credential or a Standard Elementary Credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or 6 upper division or graduate units, of course work at an accredited institution in each subject to be taught. Such authorization shall be with the teacher's consent.

The Executive Director of the Charter School may recommend an assignment pursuant to these provisions upon verification that the teacher completed the required coursework in the subject of their proposed assignment, which shall be documented using the template attached to this policy as Verification of Eligibility, and presented to the Board for approval of the assignment by resolution.

Assignment Under Education Code Section 44258.3

Assignment based on subject matter knowledge.

Education Code Sections 47605(l)(1) and 44258.3 together provide that any holder of a credential (including a provisional internship permit or short-term staff permit, but not an emergency permit) may be assigned, with their consent, to teach departmentalized classes in grades K-8 regardless of the designations on their teaching credential, provided that their subject matter knowledge is verified prior to the assignment.

Prior to utilizing this assignment option, Education Code Section 44258.3 requires the Charter School to develop, adopt, and implement procedures for verifying the teacher's subject matter. The following procedures are intended to provide for the implementation of this assignment option:

1. The Executive Director identifies a subject-matter assignment need at the Charter School.
2. The Executive Director determines whether any existing staff have the appropriate credential and are interested in the assignment, or whether the local assignment option under Education Code Section 44258.3 or a different statute or regulation should be used.
3. The Executive Director identifies a consenting teacher for possible assignment pursuant to Education Code Section 44258.3 or a different statute or regulation, or a teacher may request to fill the assignment.
4. If it is determined that the local assignment option under Education Code Section 44258.3 should be used, the Executive Director shall collect information and documents from the teacher regarding the teacher's qualifications for the assignment and subject matter knowledge related thereto, including, but not limited to, resumes, school transcripts, professional development certificates, syllabi from completed courses, sample lesson plans, test scores, teaching evaluations, self-evaluations, and any other documentation evidencing subject matter knowledge.

One or more of the following methods may be used in this review:

- Successful prior teaching experience of the subject
- Successful completion of intensive professional development in the subject to be taught
- Review of a curricular portfolio containing evidence of demonstrated knowledge
- Results of an oral interview
- Successful completion of college or university course work in the subject
- Passage of an examination related to the course, grade level and state framework for the subject to be taught
- Observation of the teacher in the subject and grade level(s) currently being taught by a subject matter specialist
- Observation of a demonstration lesson in the subject to be taught at the grade level to be taught
- Successful prior work experience in the content area
- Proof of professional performance in the content area

5. If the recommendation is in favor of the assignment, the Executive Director shall prepare the Verification of Eligibility, and present it to the Board of Directors of the Charter School for approval of the assignment by resolution.

The Executive Director, or their designee, shall be responsible for all reporting requirements and notification requirements that may exist with respect to utilization of this local assignment option.

For the 2021/2022 school year, the Kinetic Academy Board of Directors approves the following teaching assignments:

Teacher	Subject to be Taught
Rebecca Roy	Art
Jonathan Serven	Math